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November 25, 2015

Dear Parents/Guardian;

Coventry Schools has adopted a content specialist model of instruction in grades 3 through 5 at the elementary level. This has increased the student/teacher ratio and as a result we are adapting some procedures. Due to the increased number of students assigned to a particular teacher there is a need to provide more Parent Conference time for teachers to communicate student progress to families. The school calendar was modified by the School Committee last night. The modification will provide two additional blocks of time for elementary parents to conference with teachers. A copy of the modified calendar is attached. This will also be updated on the District web site. Middle and High School teachers will participate in building-based professional development.

The two identified days will be early release days for all students in grades 1 through 12. There will be no school for Pre-K or Kindergarten. The release of all students is necessary in order to provide bus transportation home. Also, both identified days are pre-scheduled early release days for the high school thus minimizing the loss of direct instructional time. Middle and High School teachers will participate in building-based professional development.

The early release schedule will be as follows:

***Additional early release days for students: Tuesday, December 15 and Tuesday, April 5***

CHS:	10:30
FMS:	11:00
Blackrock, Tiogue, Western:	11:30
Hopkins Hill, Washington Oak:	12:00

*NOTE: Western Elementary School has already provided additional conference time. Students will be released as above but there will be no additional conferences at Western in December.*

Sincerely,

Michael L. Convery, Superintendent

**"Working Together To Improve Our Schools"**

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