

Craig Levis
Assistant Superintendent
Katherine J. Duncanson, Esq.
Director of Compliance & Human Resources
Jason Martin
Director of Technology & Physical Plant
Cheryl E. Coogan
Director of Special Education
Linda Ide
Finance Controller



Michael L. Convery
Superintendent
 1675 Flat River Road * Coventry, RI 02816
 Tel. 401-822-9400 Fax: 401-822-9464
 TTY: 1-800-745-5555

School Committee Members
Katherine M. Patenaude
Chairperson, District 2
David Florio
Vice-Chairperson, District 4
Ann M. Dickson, Ed.D
Member, District 1
Donna M. Kalunian
Member, District 3
James P. Pierson
Member, District 5

INVESTIGATION/RESPONSE FORM

Investigation start date: _____

Witness Interviews:

Name	Brief Summary of Information Provided	Date

Documentation Reviewed:

Item	Brief Summary of Information Provided	Date

Other Facts:

Finding: Bullying* ___did ___did not occur. Date: _____

***(Finding to be based upon all of the facts and circumstances and whether it is more likely than not that bullying occurred)**

Response:

___ measures to provide the student with a safe educational environment; describe in detail here:

___ disciplinary action against the perpetrator(s) proposed to school authorities;

___ assessment by school psychologist and/or social worker (for both the victim and the perpetrator);

___ referral for appropriate counseling and/or social services;

___ notification to local law enforcement agenda (when circumstances warrant criminal charges;

___ notification to student's IEP team (when victim is a student with a disability);

___ notification to parents/guardians of victim and the perpetrator of finding and response, if finding is that bullying occurred (specific information about discipline imposed on the perpetrator may not be disclosed of the parents of the victim).

Investigation/Response completion date _____

Follow up to ensure that Response(s) to bullying are adequate on _____(date)

Signature of School official designated to conduct investigation
And determine Response (if someone other than the Principal)

Date

Signature of the Principal

Date

***Bullying, Cyberbullying and Retaliation are prohibited under the RI Safe Schools Act**